

Biloela State High School

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"Honour Above Honours"

MINOR AND MAJOR BEHAVIOURS MATRIX

Minor and major behaviours

When responding to problem behaviour, the staff member first determines if the problem behaviour is major or minor, with the following agreed understanding:

- **Minor** problem behaviour is handled by staff members at the time it happens.
- **Major** problem behaviour is referred directly to the leadership team.

Minor behaviours are those that:

- are minor breaches of the school behaviour expectations or policies and procedures;
- do not seriously harm others or cause you to suspect that the student may be harmed;
- do not violate the rights of others in any other serious way;
- are not part of a pattern of problem behaviours; and
- do not require involvement of specialist support staff or the leadership team.

Minor problem behaviours may result in the following consequences:

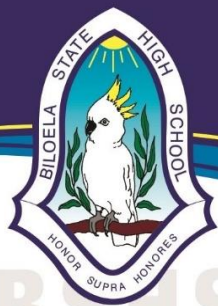
- a re-direction procedure. The staff member takes the student aside and asks:
 - What are you doing? If necessary, the teacher states the observed behaviour.
 - What should you be doing? If necessary, the teacher states the desired behaviour.
 - What happens if you do it again? If necessary, the teacher states the possible consequence.
- a minor consequence that is logically connected to the problem behaviour

Major behaviours are those that:

- significantly violate the rights of others;
- put self/others at risk of harm; and
- require the involvement of school leadership team.

Major behaviours result in an immediate referral to the leadership team because of their seriousness. When major problem behaviour occurs, staff members calmly state the major problem behaviour to the student and remind them of the expected school behaviour. The staff member then completes the office referral form and sends the student to Administration.

	Minor	Consequences	Major	Consequences
I am SAFE	Inappropriate use of chemicals, equipment, objects and machinery. <i>(Misconduct involving object)</i> Not wearing a school hat <i>(Non-compliant with routine)</i> Rough play <i>(Physical misconduct)</i> Playing contact sport <i>(Physical misconduct)</i>	Lunch time detention Phone call home Meeting with parent/carer Temporary removal from activity Temporary loss of privileges Confiscation of property through the office Restitution	Inappropriate use of chemicals, equipment, objects and machinery with the potential to cause harm. <i>(Misconduct involving object)</i> Sharing of usernames and passwords. <i>(IT Misconduct)</i> Use of others usernames and password. <i>(IT Misconduct)</i> Physical violence <i>(Physical misconduct)</i> Possession, use or distribution of tobacco and/or alcohol. <i>(Substance misconduct involving tobacco and other legal substances)</i> Possession, use or distribution of illegal substances. <i>(Substance misconduct involving illicit substance)</i> Possession, use or distribution of weapons. <i>(Possess prohibited items)</i>	Phone call home Meeting with parent/carer Lunch time detention Afternoon detention Temporary loss of privileges Confiscation of property through the office Restitution Temporary removal from subject Permanent removal from subject Extended withdrawal Suspension Exclusion



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			Possession, use or distribution of paraphernalia (vaporiser, lighter, matches, etc) <i>(Possess prohibited items)</i>	
I am MY BEST	<p>Failure to wear the school uniform correctly <i>(Dress code)</i></p> <p>Failure to participate in class activities <i>(Refusal to participate in program of instruction)</i></p> <p>Failure to complete homework <i>(Refusal to participate in program of instruction)</i></p>	<p>Removal of prohibited items</p> <p>Confiscation of prohibited items through the office</p> <p>Change of clothes at the office</p> <p>Lunch time detention</p> <p>Homework</p> <p>Phone call home</p> <p>Meeting with parent/carers</p>	<p>Failure to complete minor consequences <i>(Third minor referral)</i></p> <p>Plagiarism <i>(Lying/cheating)</i></p> <p>Cheating <i>(Lying/cheating)</i></p> <p>Failure to complete drafts or assessment <i>(Non-compliant with routine)</i></p> <p>Non submission of drafts or assessment <i>(Non-compliant with routine)</i></p> <p>Behaving inappropriately in uniform on the way to and from school <i>(Other)</i></p>	<p>Lunch time detention</p> <p>Afternoon detention</p> <p>Homework</p> <p>Phone call home</p> <p>Meeting with parent/carers</p> <p>Extended withdrawal</p> <p>Suspension</p> <p>Exclusion</p> <p>Cancellation of enrolment (years 11 and 12 only)</p>
I am RESPECTFUL	<p>Failure to follow instructions of staff <i>(Defiant/threat/s to adults)</i></p> <p>Excessive talking <i>(Disruptive)</i></p> <p>Excessive calling out <i>(Disruptive)</i></p> <p>Repeatedly walking around the room <i>(Disruptive)</i></p> <p>Use of offensive language in general conversation <i>(Verbal misconduct)</i></p> <p>Littering <i>(Property misconduct)</i></p> <p>Vandalism - Minor <i>(Property misconduct)</i></p> <p>Inappropriate use of electronic devices - playing games/listening to music/texting/receiving or making phone calls/using social media <i>(IT Misconduct)</i></p>	<p>Seating plan</p> <p>Detention</p> <p>School community service</p> <p>Phone call home</p> <p>Meeting with parent/carers</p> <p>Confiscation of property through the office</p> <p>Restitution</p>	<p>Failure to follow instructions of staff <i>(Defiant/threat/s to adults)</i></p> <p>Failure to complete minor consequences <i>(Third minor referral)</i></p> <p>Use of offensive language/gesture directed at another student. <i>(Verbal misconduct)</i></p> <p>Use of offensive language/gesture directed at a staff member. <i>(Verbal misconduct)</i></p> <p>Use of offensive language/gesture directed at community members including parents <i>(Verbal misconduct)</i></p> <p>Vandalism - Major <i>(Property misconduct)</i></p> <p>Theft <i>(Property misconduct)</i></p> <p>Inappropriate use of electronic devices – taking and distribution of images and/or recordings <i>(IT misconduct)</i></p> <p>Bullying/harassment/defamation <i>(Bullying/harassment)</i></p> <p>Inappropriate treatment of animals <i>(Other)</i></p>	<p>Phone call home</p> <p>Meeting with parent/carers</p> <p>Lunchtime detention</p> <p>Afternoon detention</p> <p>Apology</p> <p>Mediation</p> <p>Confiscation of property through the office</p> <p>Restitution</p> <p>School community service</p> <p>Temporary removal from subject</p> <p>Permanent removal from subject</p> <p>Extended withdrawal</p> <p>Suspension</p> <p>Exclusion</p>
I am RESPONSIBLE	<p>Late to class <i>(Late)</i></p> <p>Leaving class without permission <i>(Truant/skip class)</i></p> <p>Repeated failure to bring equipment to class <i>(Non-compliant with routine)</i></p> <p>In an out of bounds area <i>(Non-compliant with routine)</i></p> <p>Lying <i>(Lying/cheating)</i></p> <p>Chewing gum <i>(Non-compliant with routine)</i></p>	<p>Lunch time detention</p> <p>Phone call home</p> <p>Meeting with parent/carers</p> <p>Confiscation of property through the office</p>	<p>Failure to complete minor consequences <i>(Third minor referral)</i></p> <p>Truancy <i>(Truant/skip class)</i></p> <p>Leaving school without permission <i>(Truant/skip class)</i></p>	<p>Phone call home</p> <p>Meeting with parent/carers</p> <p>Afternoon detention</p> <p>Extended withdrawal</p> <p>Suspension</p> <p>Exclusion</p>