

# Biloela State High School

## ELECTRONIC DEVICES

### Mobile Phones, MP3 players, IPODS and similar devices

*This policy is in line with Education Queensland's Policy - Safe, Supportive and Disciplined School Environment*

#### Intent

All classes must function in a manner where students and teachers are engaged in teaching and learning without unnecessary distraction. It is also the right of every student to be free of bullying and harassment.

- Biloela State High School has established the following policy for electronic devices that provides teachers, students and parents with guidelines for the appropriate use of electronic devices during school hours, or during school activities. These devices must not be used in the Administration building and must be turned off on entry.

#### Policy

- The use of mobile phones is **NOT permitted in class** as it disrupts the learning process. All such devices must be turned **off** and kept out of sight during lessons. Mobile phones may only be used **during lunch breaks** with **soundless features** such as text messaging, answering services or call diversion.
- Permission must be obtained and granted by the teacher prior to other devices (MP3 players, Ipods etc) being used in a classroom. Students must be respectful to those around them whilst using such devices. Students are to display courtesy, consideration and respect for others when using these devices. **This is a privilege not a right.**
- Other applications of electronic devices – internet use, photographic, audio, video recordings etc. are **NOT** to be used at **any** time unless under the immediate supervision of a teacher for educational purposes.
- Should there be a disruption to lessons caused by these devices, the student concerned will be required to take their electronic device directly to the office. The student will be required to collect the item from the office at the end of the day. If it happens a second time, parents are to collect it from the office.
- Students are responsible for the safe keeping of their electronic devices and bring these to school at their own risk.

***The school strongly discourages students bringing electronic devices to school and accepts NO responsibility in the event of loss, theft or damage of any device.***

- Appropriate disciplinary action will be taken against any student who photographs or films other individuals without their consent, or who sends harassing or threatening text messages.
- Using video imagery to motivate or incite violence at school will be treated in a similar manner to those who commit the violent act.
- During lockdown procedures, all devices must be turned off and handed to the classroom teacher.
- If a student feels unwell, the office must be informed immediately. Office staff will then contact parents/carers to make the appropriate arrangements. Students are not to contact their parents/carers, the school will do this.

*Parents are reminded that in cases of emergency, the Biloela State High School office remains a vital and important point of contact and can ensure your child is reached quickly, and assisted in an appropriate way.*